

January 12, 2009

Dear Craftsperson,

I am happy to announce that the 3rd annual Autumn Arts Festival formerly Jonathan Hager Frontier Craft Days will be held on Saturday and Sunday, September 12th and 13th, 2009, from 10 A.M. to 5 P.M. each day. In addition to the Hager House this exciting event encompasses all the other historic sites in City Park, The Museum of Fine Arts, The Mansion House and the Railroad Museum while continuing the tradition of Hagerstown's oldest and largest show!

The Autumn Arts Festival is open to all crafts persons who make their own items. Special consideration will be given to traditional craftspersons. Contemporary items such as ceramics (as opposed to pottery), are disallowed, as are items made from a kit. You are invited to participate, and since we do not ask for a commission, all profits are yours. All we ask for is a simple \$50.00 registration fee per space; however, if you are a resident of Washington County, Maryland, the fee is only \$25!

Your space measures 15 feet by 15 feet; however, since this is an outdoor show, some spaces have more depth than others because of trees and other permanent obstacles.

Enclosed, please find the application form. You must have a Maryland Sales & Use Tax License Number to participate. If you don't, I must report you to the Maryland Comptroller of the Treasury, and they will send a number to you.

If you've never participated before, you **MUST** be juried. Please send photos along with a complete list of products you intend to sale. No more than six of the same craft will be accepted (i.e. six potters, six basket weavers, six jewelers etc). This requirement will be strictly enforced and please remember no spot is guaranteed the best of the applications submitted (as determined by the jury committee) will be accepted.

Also note that this show is rain or shine and you will be expected to stay until 5:00 pm each day unless otherwise informed by the organizers. Although this show strives to present traditional vendors it is not a strictly 18<sup>th</sup> century or French and Indian era show.

Hope you can be part of this exciting venture!

Cordially,

John Bryan Historic Sites Facilitator

**Autumn Arts Festival Application  
(for craftsperson)**

**Place:** Jonathan Hager House – 110 Key St. Hagerstown, MD 21740

**Date:** September 12<sup>th</sup> & 13<sup>th</sup>, 2009 – 10am to 5pm, daily

**Fee:** \$50.00 (non-refundable) or \$25.00 (non-refundable for Washington county residents) – make check payable to “Hager House”. **No Refunds!**

**Deadline:** July 31<sup>st</sup>, 2009

**Miscellaneous:**

Check-in as early as 7am each day.

Tie downs for canopies must fit within your space.

Please be prepared to stay until closing at 5pm.

This event is rain or shine.

No pets allowed.

**Although 6,500 to 7,000 visitors attend the festival over the two day period, as is the nature of business, no amount of sales are guaranteed.**

**Name:** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Craft:** \_\_\_\_\_

**Your email address, if applicable** \_\_\_\_\_

**Do you demonstrate?** \_\_\_\_ Yes \_\_\_\_ No

**Please reserve** \_\_\_\_ **at \$50.00 per space or \$25.00 per space if a Washington County resident. Check here if you're a resident** \_\_\_\_\_.

**Your Maryland Sales & Use Tax License Number** \_\_\_\_\_.

**Do you want the same space as last year?** \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Doesn't matter.

**I do hereby agree to be responsible for the security of my property and do agree the City of Hagerstown, the Jonathan Hager House & Museum, and all employees thereof, will not be responsible, directly or indirectly, for any theft or damages. I do further release and agree to indemnify the above mentioned in respect to person or persons arising from, relating to, or connected with the conduct or operation of my unit at The Autumn Arts Festival.**

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

## CRAFT VENDOR ADDITIONAL INFORMATION

All Applicants should submit the following:

- A completed Application form for each space requested
- A check for reservation of your space if chosen
- A list of all products you intend to sale at the Autumn Arts Festival
- Photos of all products and your intended set up if available

Craft vendors who are accepted for the 2009 event will be required to submit or obtain the following:

- Hold Harmless agreement
- **All vendors are responsible for collecting Maryland State Sales Tax. You must have a Maryland Sales & Use Tax License Number to participate.**

**A mailing indicating your acceptance or rejection for the 2009 Autumn Arts Festival will be sent by June 1<sup>st</sup> 2009.**

**If you have any questions about this year's show please feel free to call 301-739-8393 or e-mail [hagerhouse@hagerstownmd.org](mailto:hagerhouse@hagerstownmd.org). Thank you and we hope to see you in September!**